

Community Grants Application Evaluation Tool



At PFund, we work to facilitate grants in a responsible and ethical way; additionally, we value diversity and understand that our target audiences have specific needs and circumstances to consider. We ask that all reviewers consider their own biases while reviewing applications and that reviewers utilize this tool in weighing different aspects of an organization and application.

When using this tool, please consider that PFund grants are made possible by funders and sponsors for specific recipient criteria such as BIPOC, Queer, urban and/or rural serving organizations in a specific state. PFund staff will use the grant criteria along with the community reviewer scores and notes to assign grant recipients. We also ask reviewers to uphold PFund's core tenets and practices of advancing and elevating equity for LGBTQ+ communities as they review each application.

Directions:

Please review the applications using the guiding questions and assign a corresponding score. Each narrative question can be ranked 1-5 using the assessment questions listed in the rubric.

All reviewers will contribute to an average score which will rank all applicants for full group review. This tool will be used in your own initial evaluation process and also to differentiate similar ranking applicants. In addition to considering reviewers' initial reactions, this tool and additional feedback will be used to provide a second and in-depth look at an application's attributes which would assist making the final recommendations on moving an application forward. We encourage any reviewers to take notes and provide a rationale on their rankings. There will be opportunities for reviewers to voice their opinions in our grant review sessions.

If you have any questions, please contact Mercedes Plendl, at mercedes@pfundfoundation.org.

Application Evaluation Tool

1. Brief summary of organization history, mission and goals, and current programs or activities including any service statistics and strengths or accomplishments.

To what extent does this organization serve the LGBTQ+ community? Does this organization's work align with PFund's mission to build equity in LGBTQ+ communities of the Upper Midwest? Has this organization had a positive impact on the communities they're working to serve?

1: Not at all

2: Very little

3: Somewhat

4: Very much

5: Completely

Additional feedback:

2. What are your organization's relationships with other organizations working with similar missions? What is your organization's role relative to other partner organizations? Number of board members, staff and volunteers.

Does the organization demonstrate an ability and commitment to partnering with relevant organizations? Does the level and amount of collaboration match the desired goals of the organization? Does the organization have the support they need to be successful?

1: Not at all

2: Very little

3: Somewhat

4: Very much

5: Completely

Additional feedback:

3. Purpose of the Grant

Does this organization demonstrate a clear understanding of the opportunity or issue they are trying to address? Do the proposed activities align with the opportunity or issue? To what extent will grant funds help them achieve their goals?

1: Not at all

2: Very little

3: Somewhat

4: Very much

5: Completely

Additional feedback:

4. What is unique about the way your organization serves the LGBTQ+ community specifically? How does your organization integrate diverse community voices in programming and decision making? What impact will grant funds have on your ability to serve the LGBTQ+ community?

To what extent has the organization demonstrated a positive impact on the LGBTQ+ community? Will the grant funding help sustain or improve their ability to serve the LGBTQ+ community? Does the organization integrate diverse community voices in programming and decision making?

1: Not at all

2: Very little

3: Somewhat

4: Very much

5: Completely

Additional feedback:

5. Overall score.

PFund's goals are to support a diverse ecosystem of LGBTQ+ serving organizations to meet the needs of our community and help Queer and Trans people thrive. To what extent does this proposal merit a PFund community grant?

1: Not at all

2: Very little

3: Somewhat

4: Very much

5: Completely

Additional feedback:

6. Financial Analysis

To what extent does the organization demonstrate financial health? Did the applicant provide the additional information required to understand anything unique about their financial position?

1: Not at all

2: Very little

3: Somewhat

4: Very much

5: Completely

Additional feedback:

Notes and overall feedback on the application (anything you want to make sure to remember/ask about/bring up on review day?):